



## Continuing Education Kids' College

Dear Parent:

Thank you for choosing to take part in our Kids' College Summer program. We are excited about all of the wonderful classes we are offering this year with our new partner Black Rocket.

The magic in every camper comes to life as never before when they are empowered to be as creative as they were all born to be! Black Rocket has over a decade of experience designing camps in the S.T.E.A.M fields (Science-Technology-Engineering-Arts-Mathematics). Every program is powered by the camper's innate imagination and designed to bring their ideas to life in a fun, hands-on, learning environment. From concept to creation students will demonstrate their masterpiece to the world at the end of each week! All Black Rocket programs mirror real life experiences and the collaborative nature of the design process. **Black Rocket will provide customer support for parents and students up to one year after class is over to access the website and projects!**

We have enclosed information regarding our program and 3 forms we need to receive **10 days prior to the first day of camp**. Please fill out and sign the forms and mail, email, fax, or bring to our office. Contact information is listed below. Please find enclosed:

Form	For Your Information	To Be Completed, Signed, and Returned
FAQ	x	
Checkout/Pickup Form		x
Student Conduct Form		x
Emergency Contact and Medical Release Form		x
RCC Academic Behavior Info Release		x
Campus Map	x	

If you have any questions regarding the forms or camp please call the RCC Continuing Education office at 541-956-7303.

We look forward to seeing you and your child(ren) at our camp!

Thank you for helping to make this program a success!

Heather Green  
Community Education & Kids' College Coordinator  
Rogue Community College



## Kids' College FAQ

### **What time can I drop my child off for camp and pick him/her up?**

You may drop off up to 15 minutes prior and must pick up by 15 minutes after. If your child will not be keeping regular camp hours, please let us know that day when you sign in your child. If you need to call the class location during class hours or pick up your child unexpectedly, please call the Community Education office at 541-956-7303 - office staff will get the message to the class coordinator.

### **What should my child bring to camp?**

Each child should bring a water bottle to camp. If your child is signed up for morning and afternoon classes, please send your child with a brown-bag lunch. No refrigerator available, so use an insulated personal cooler if needed. **PLEASE PUT YOUR CHILD'S NAME ON LUNCH BAG, WATER BOTTLE AND ANY ITEMS BROUGHT TO CLASS.**

### **Where will the classes be held?**

Classes will be held in the Coats Hall Building on RCC's Redwood Campus, 3345 Redwood Hwy, Grants Pass

### **Does my child need to be signed in and out?**

Yes. Your child's safety is of utmost importance to us. Children **must** be signed in on the first day of class by an adult on arrival. At pick-up time **please show your ID**. We want to ensure only authorized persons pick up your child. If you arrive earlier than 15 minutes before classes conclude, you are welcome to walk around campus or find seating until release time.

### **Refund Policy**

Please choose carefully – because this is such a large program, we will not be able to offer refunds, transfers or credits.

### **Policy on Behavior**

All students are expected to conduct themselves in a manner that demonstrates courtesy and respect for others, projects, and the facilities. Please review and sign the Student Conduct Form. Review this behavior policy **with your child** so all children have an enjoyable experience. If there is a behavior issue, the instructor may issue a verbal warning, and a behavior form will be sent home for you to sign. Students who continue to be disruptive after a written warning will be dismissed from the program, without a refund, and the parents will be contacted to pick them up.

### **Will my child be supervised?**

Yes, at all times. There will be an instructor in class with your child at all times. In addition to the instructors, there will be assistants in the classroom as needed. If a student is registered for 2 classes (morning and afternoon), a supervised room will be available where she/he can enjoy their lunch brought from home during the noon hour.

### **How many students are there in each class?**

Class size is limited to 16.

### **May I attend class with my child?**

No, sorry. We ask that you not enter the classroom while camp is in session so the instructor and students are not disrupted. Our instructors and staff have passed clearance to work with children to ensure their safety.

### **What if my child becomes sick?**

If your child has a temperature or is complaining of an upset stomach, ear ache, severe cold, undetermined rash or other symptoms of illness, he/she will be removed from class and you will be contacted to pick up your child. Please supply emergency contact numbers where you or your designee can be reached.



## Kids' College Check-Out Permission Form

For security purposes, instructors will take attendance in the classroom during each class session. Parent, legal guardian, or designated adult listed below must pick up child at the RCC Redwood Campus Coats Hall entrance desk. A photo ID will be required at pick-up for your child's safety.

### Authorized Person(s) to Pick up Your Child from Kids' College (include yourself)

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_ Phone \_\_\_\_\_

My child is registered in the following classes:

Mark Each that Apply	Class Title	Dates	Time
	Minecraft Designers	7/16-7/19	9am – 12pm
	Make Your First Video Game!	7/16-7/19	1 - 4pm
	Minecraft Modders	7/23 – 7/26	9am – 12pm
	Make Your First 3D Video Game!	7/23 – 7/26	1 – 4pm
	Minecraft Animators	7/30 – 8/2	9am – 12pm
	Video Game Animation	7/30 – 8/2	1 – 4pm
	App Attack!	8/6 – 8/9	9am – 12pm
	Code Breakers	8/6 – 8/9	1 – 4pm
	App.IO: Make Your First Multiplayer App!	8/13-8/16	9am – 12pm
	Code Your Own Adventure! Interactive Storytelling	8/13 – 8/16	1 – 4pm

I understand my child must be signed out of camp only by an authorized adult who is listed above.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_



## Kids' College Student Conduct

In an effort to guarantee an atmosphere that is enjoyable and conducive to learning, all Kids' College participants must follow a specific code of conduct. Proper student conduct is expected the entire time a student is on campus. This includes from the time the student arrives until departure, including all class periods, lunch and breaks. It is important that the parent or legal guardian and student understand this expectation to insure the safety and an enjoyable time for all participants. In addition, all students must be signed in and out by their parent, legal guardian or person(s) listed. The information on this form will be valid for any and all camps the child attends.

The RCC Community Education staff promises to deliver the best programs we are capable of providing. In exchange, we expect that all students, regardless of age or ability, will:

- Attend classes on time (children arriving late is disruptive to the entire class).
- Obey classroom rules listed below (will be reviewed in class with students on the first day)
  - Treat fellow students with respect and understanding. Respect classmate's projects.
  - Keep hands to self
  - Show respect to teachers and assistants. Respect facilities.
  - No running in building.
  - No disruptive noises such as loud talking, screaming, or banging on desks.
  - If a child brings a cell phone, they are to have it turned off during class. No audible devices. *NOTE: Community Education is not responsible for items your child may bring to camp, including cell phones.*
  - Do not use inappropriate language.

To view the complete RCC Student Code of Conduct visit: [www.roguecc.edu/Students/pdf/StudentCodeofConduct.pdf](http://www.roguecc.edu/Students/pdf/StudentCodeofConduct.pdf) In the event that there is a behavior/discipline problem, the following process will be applied and a behavior form will be sent home with the child. The parent will need to sign and discuss with child and send back the next day at check-in.

- The instructor will issue a verbal warning and a phone call will be made informing the parent/guardian of the problem. The behavior form will be sent home with the child.
- If the problem occurs again, the student will be dismissed from the program.
- No refund will be processed in the event of dismissal.

I have read the Student Conduct Rules listed above and have reviewed and discussed it with my child. We understand expulsion may occur if my student willfully or persistently violates any of these rules. I further understand that there will be no refund if my student is dismissed from the program due to behavior/discipline problems.

Parent/Guardian Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_



## Emergency Information/Medical Release

Student Name \_\_\_\_\_ Age \_\_\_\_\_ Student Gender  M  F

Parent/Guardian Name(s) \_\_\_\_\_

Day Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

### In case parent/legal guardian is unable to be reached:

**1st person to contact** \_\_\_\_\_ Relationship \_\_\_\_\_

Day Phone \_\_\_\_\_ Cell Phone/Evening \_\_\_\_\_

**2nd person to contact** \_\_\_\_\_ Relationship \_\_\_\_\_

Day Phone \_\_\_\_\_ Cell Phone/Evening \_\_\_\_\_

Health Insurance Company \_\_\_\_\_ Policy # \_\_\_\_\_

Family Doctor \_\_\_\_\_ Phone # \_\_\_\_\_

Is your child presently on medication?  Yes  No If yes please list \_\_\_\_\_

Does your child have any drug/food/insect allergies or food restrictions?  Yes  No If yes please list \_\_\_\_\_

Is there any other medical concern that we should be aware of?  Yes  No If yes please list \_\_\_\_\_

I grant approval for \_\_\_\_\_ to participate in the RCC Community Education Kids' College and release Rogue Community College District and any instructors and assistants from any liability arising from his/her participation in said classes. In the event of any medical emergency while involved in program activities with Rogue Community College Community Education, or any of its representatives, is given the full authority to take action to protect the health and safety of the RCC Community Education student named above. Such treatment may include, but not be limited to, placing the student under the care of a doctor or in a hospital for medical examination and/or treatment, or in returning the student to their home (if such a return is deemed necessary after consultation with medical authorities). Any expenses required for the student's health and safety are to be paid by the student's parent/legal guardian.

I agree to waive all claims against the Rogue Community College District and hold the District, its officers, agents and employees, harmless from any and all liability or claims, which may arise out of or in connection with my child's participation in this activity. This waiver shall not apply to any occurrences that may arise solely out of the negligence of the District, its employees or agents.

\_\_\_\_\_ (please initial) Unless otherwise indicated **I consent to the college's use of any photographs or videos that are taken of my child** while participating in this program for use in publicity materials, and future promotions.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name of Parent/Guardian \_\_\_\_\_

RCC ID fZ bck bL

I, \_\_\_\_\_ authorize the following individual(s) or agencies:  
(PRINT Student's Name)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

complete access to my educational records at Rogue Community College including, but not limited to, grade reports, transcripts, classroom performance/behavior, statements of my student account, financial aid, and other pertinent information.

To ensure the security of your educational records, please provide an Authorization Question & Answer and share both with the above named individuals/agencies. They will be asked this question and must provide the correct answer before your records will be shared with them.

Authorization Question \_\_\_\_\_

Authorization Answer \_\_\_\_\_

*Example Question: **What is my dog's name?***

*Example Answer: **Skippy***

I understand that the purpose of this release is to assist with my personal and academic success. I further understand that this authorization **will remain in effect** until a signed cancellation is submitted to Rogue Central.

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

*For Office Use Only*

*Date received* \_\_\_\_\_ *By* \_\_\_\_\_

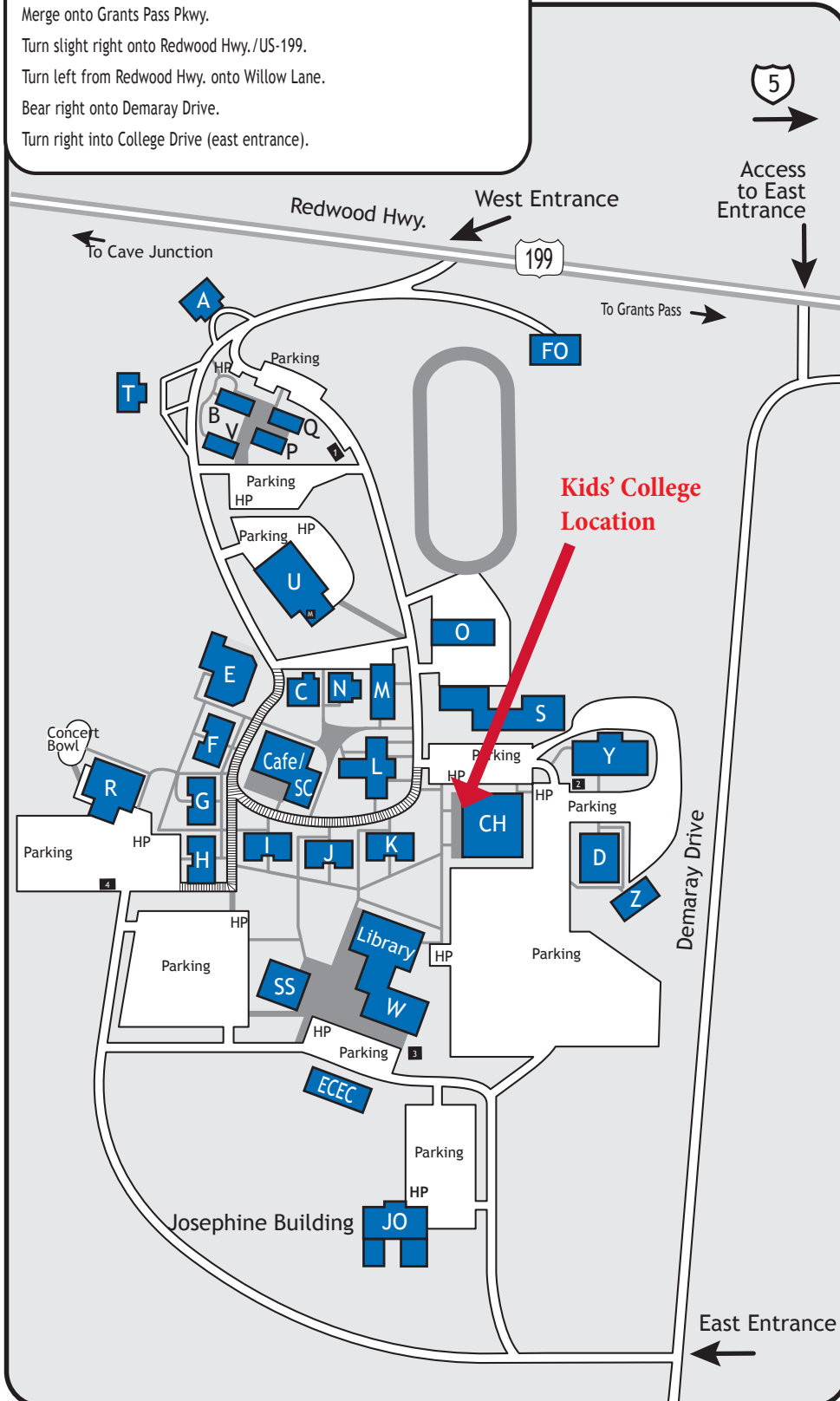
# REDWOOD CAMPUS, GRANTS PASS

www.roguecc.edu/Maps

3345 Redwood Highway, Grants Pass, OR 97527

541-956-7500

From Interstate 5  
 Exit 55 to the US-199 Redwood Hwy. towards the Oregon Caves/Crescent City  
 Merge onto Grants Pass Pkwy.  
 Turn slight right onto Redwood Hwy./US-199.  
 Turn left from Redwood Hwy. onto Willow Lane.  
 Bear right onto Demaray Drive.  
 Turn right into College Drive (east entrance).



## Redwood Campus Legend

- A Vacant
- B Nursing
- C College Services/Information Technology
- CH Coates Hall
  - Computer Science/Labs/Classrooms
  - Help Desk
  - Instructional Media
- D Science/Art Classrooms/Lab
- E Science/Classroom/Labs
- F Faculty Offices
- FO Facilities Operations
- G Classrooms
- H President's Office
  - Board Room
  - Foundation Offices
  - Marketing/Recruitment
- HP Handicap Parking
- I Classrooms
- J Classrooms
- JO Josephine Building
  - Individualized Career Training
  - Placement Testing
  - Student Records
  - TRiO/SSS
- K Classrooms
  - Redwood Campus Learning Center
- L Instructional Services Vice President's Offices
  - Community Education
  - Curriculum/Scheduling
  - Discovery Programs
  - Workforce Training
- M Massage Therapy
  - Human Resources
  - Budget/Finance
  - Student Employment
- N Bookstore
  - Shipping/Receiving
- O Facilities Maintenance Shop
- P Classrooms
- Q Humanities Faculty Offices
- ECEC Early Childhood Education Center
- R Rogue Auditorium
- S Mechanical Tech Labs
  - Automotive
- SC Student Center
  - Student Government
  - Student Life Advisor
  - Game Room
  - Veterans Resource Center
- SS Student Services
  - Admissions
  - Counseling/Advising
  - Rogue Central
    - Cashier
    - Financial Aid
    - Registration
  - Transfer Center
  - Veterans Services
- T Classrooms
- U Gymnasium
  - Mothering room
- V Classroom
- W Library
  - Math Faculty Offices
  - Disability Services
  - TRiO/ECC
  - Tutoring/Testing Center
  - Wiseman Gallery
- Y Electronics
  - Welding
- Z Classrooms
- 1-4 Designated smoking areas